City of San Antonio
Development Services
Subdivision Section

VARIANCE – TIME EXTENSION APPLICATION

Date Submitted: **Project ID Number:**

Project Name: _____

Owner/Agent: _____ **Phone:** _____ **Fax:** _____

    Address: _____ **Zip code:** _____

Consultant: _____ **Phone:** _____ **Fax:** _____

    Address: _____ **Zip code:** _____

    Email Address: _____

BACKGROUND:✍   ✍

1. ✍Time Extension ✍Sidewalk ✍Floodplain Permit ✍Completeness Appeal✍ ✍Streets or Drainage

2. City Council District _____ Ferguson Map Grid _____ Zoning District _____

3. San Antonio City Limits - ✍ Yes ✍ No

4. Edwards Aquifer Recharge Zone? - - ✍ Yes ✍ No

5. Previous/existing land fill? - - ✍ Yes ✍ No

6. Parkland, greenbelts, or open space? Flood plain? - - ✍ Yes ✍ No

VARIANCE APPROVAL CRITERIA:

As per the UDC, the variance request letter must address the following criteria prior to submission.✍

1. If the applicant complies strictly with the provisions of these regulations, he/she can make no reasonable use of his/her property; and

2. The hardship relates to the applicant's land, rather than personal circumstance; and

3. The hardship is unique, or nearly so, rather than one shared by many surrounding properties; and

4. The hardship is not the result of the applicant's own actions; and

5. The granting of the variance will not be injurious to other property and will not prevent the orderly subdivision of other property in the area in accordance with these regulations.

FEES (please refer to the current fee schedule)

Variance Request $ _____   **OR**   Time Extension $ _____

    Print Name: _____ **Signature:** _____

    Date: _____ ✍ **Owner**   ✍ **Agent** (Checking this requires a notarized Letter of Agent.)

NOTE: Please attach this application with your submittal to the reviewing agencies. In addition, if the letter does not address the above mention criteria your variance may be subject to disapproval.

1-30-02